

INFORMATION AND INSTRUCTIONS TO CANDIDATES

1. PROGRAMMES OF STUDY

A. Master of Business Administration (MBA)

The Course is offered at Chennai, Coimbatore, Madurai, Nagercoil, Trichy, Villupuram with the following specializations, subject to admission of sufficient number of candidates in each programme / specialization in the study centre concerned.

- (i) MBA-General Management
- (ii) MBA-Technology Management
- (iii) MBA -Marketing Management
- (iv) MBA-Human Resource Management
- (v) MBA -Financial Services Management
- (vi) MBA-Health Services Management
- (vii) MBA-Hospitality and Tourism Management
- (viii) MBA-Operations Management

B. Master of Computer Application (MCA)

The Course is offered at Chennai only.

C. Master of Science (M.Sc.) – Computer Science

The Course is offered at Chennai only
(No Entrance Test)

2. ENTRANCE TEST AND SYLLABI

2.1 Distance Education Entrance Test

Distance Education Entrance Test (DEET) will be held twice a year. i.e. Academic Year (AY) and Calendar Year (CY).

Separate Entrance Tests will be conducted for admission to MBA and MCA Degree Programmes. DEET Rank is valid for a period of one year only.

Last date for Registration through online	Last date for Receipt of filled application	Date of Entrance Test (DEET)	Tentative Counselling for admission	Tentative Contact Classes
17/02/2019	19/02/2019	24/02/2019 10.00 AM to 12.00 NOON	March 2019	First week of April

2.2 Syllabi for Entrance Test

2.2.1 MBA

The question paper is designed to test the capability of the candidates in the following areas:

1. Data Analysis
2. Comprehension Skill
3. Basic Quantitative Ability
4. Written English

2.2.2 MCA

The question paper is designed to test the capability of the candidates in the following areas:

1. Quantitative Ability
2. Analytical Reasoning
3. Logical Reasoning
4. Computer Awareness
5. Verbal Activity, Basic Science, etc.

2.3 Question Paper Pattern and Evaluation Scheme

The question paper contains 100 objective type questions to be answered in 2 hours. Each question will have four alternative answers. The Candidate has to choose the most appropriate answer and has to shade the choice of the answer in the box against each question.

While evaluating the answers, one mark is awarded for each correct answer.

3. ELIGIBILITY

3.1 Master of Business Administration (MBA)

1. A pass in any Bachelor Degree.*
and

2. Clearance of Distance Education Entrance Test (DEET) conducted by the CDE, Anna University, Chennai / TANCET 2018 for MBA Programme.

3.2 Master of Computer Application (MCA)

1. A pass in any Bachelor Degree.*

The candidate should have studied Mathematics/Statistics as one of the subjects at the degree level or Mathematics at HSC level.

and

2. Clearance of Distance Education Entrance Test (DEET) conducted by the CDE, Anna University, Chennai / TANCET 2018 for MCA Programme.

3.3 Master of Science (M.Sc.) – Computer Science

Any Degree* with Mathematics/Statistics as one of the subjects at the degree level or **Any Degree*** with Mathematics as one of the subjects at plus two level.

Note:

1. ***The Bachelor Degree must have been obtained through 10+2+3 pattern.**

2. **Candidates who can produce either Degree Certificate or Provisional Certificate or all semester Mark Sheets at the time of admission can only apply.**

3. **Those who have obtained their U.G Degree by undergoing the course in "Off campus" system are not eligible.**

4. **Those who are currently undergoing some other Programme are not eligible.**

4. ELIGIBILITY OF AMIE CANDIDATES

Candidates with AMIE or similar qualification awarded by Professional Institutes approved by MHRD are also eligible for admission to MBA/MCA Degree Programme, if they have two years of experience after obtaining AMIE or similar Degree.

Clearance of Entrance Test (DEET) conducted by the CDE, Anna University, Chennai / TANCET 2018 is mandatory.

5. ENTRANCE TEST CENTRE

As far as possible the option of candidates for the Test Centre will be considered. However the authority for the allotment of Centre for the Test is vested with the CDE, Anna University and it is final.

Sl. No.	Entrance Test Centre for MBA
1	Chennai
2	Coimbatore
3	Madurai
4	Nagercoil
5	Trichy
6	Villupuram

Sl. No.	Entrance Test Centre for MCA
1	Chennai

6. ENCLOSURES

1. Demand Draft (Rs.650/-) for Online application
2. Self Attested copies of the following Certificates:
 - a) SSLC Mark Sheet
 - b) HSC Mark Sheet
 - c) Diploma Certificate (if applicable)
 - d) Consolidated Mark Sheet / Mark sheets of all the semesters of the UG Degree Programme
 - e) UG Provisional Certificate (those who have passed out during 2018).
 - f) UG Degree Certificate
 - g) Transfer Certificate
 - h) TANCET 2018 Mark Sheet (if applicable)
 - i) First Page of Bank pass book containing account no, name of the account holder, name of the bank & branch, IFSC code .Bank Account Should be in the name of the candidate only.
 - j) Two passport size photograph to be affixed at allotted places

Note: Originals should not be enclosed.

7. MAILING OF APPLICATIONS

Filled in applications are to be sent to “**The Director, Centre for Distance Education, Anna University, Chennai 600 025**” on or before the last date.

Note: The University is not responsible for any postal delay / loss in transit. Completed applications received by post after the stipulated date will not be considered for the particular batch.

Candidates applying through online are requested to fill the required details in the website and send the hardcopy of the same to the “Director, CDE” along with Demand Draft for Rs.650/- drawn in favour of “Director, Centre for Distance Education, Anna University, Chennai” payable at Chennai.

8. SELECTION AND ADMISSION PROCEDURE

Candidates who are provisionally eligible for admission will be informed through counseling call letter based on their rank obtained in the DEET/TANCET.

Candidates or their authorized representative should attend the counseling with all original certificates and Demand Draft towards 1st semester fee.

(i) Selection is based on the marks in the Entrance Test (**DEET Rank**) / **TANCET 2018**.

(ii) Based on the rank Study Centre/Specialization will be provisionally allotted through counseling as per the choice of the candidates subject to availability of seats.

9. FEE DETAILS

Degree	Amount payable at the time of admission		From 2 nd Semester to Final Semester
	UG Degree from Universities in Tamil Nadu	UG Degree from Universities Outside Tamil Nadu	
MBA / MCA	Rs.18,650/-	Rs.19,050/-	Rs.12,500/- (Per Semester)
	Inclusive of refundable Caution Deposit of Rs.5,000/-		

10. STUDY CENTRES FOR MBA

NAME OF STUDY CENTRES AT CHENNAI

Sl. No.	Study Centre	Specialization offered
1.	Centre for Distance Education, Anna University, Chennai-25.	Availability of various specializations in MBA Degree Programme in Study Centres at Chennai will be notified at the time of counseling.
2.	College of Engineering, Anna University, Chennai- 600 0 25.	
3.	Alagappa College of Technology, Anna University, Chennai - 600 025.	
4.	Madras Institute of Technology, Anna University, Chrompet, Chennai – 600 044.	
5.	Meenakshi Engineering, College,K.K.Nagar, Chennai – 600 078.	

OUTSIDE CHENNAI

Sl. No.	Study Centre	Specialization offered
6.	Anna University Regional Office Coimbatore, Maruthamalai Road, Navavoor, Coimbatore-641046	Availability of various specializations in MBA Degree Programme in Study Centres at Chennai will be notified at the time of counseling
7.	Kumaraguru College of Technology, Chinnavedampatti post Coimbatore-641 006	
8.	KLN College of Engineering, Pottapalayam-630 611 Madurai District.	
9.	University College of Engineering, BIT-Campus, Trichy-622515	
10.	University College of Engineering Nagercoil, Konam, Nagercoil, Kanyakumari District -629004	
11.	University College of Engineering, Villupuram – 605 103.	

Specialization in MBA Degree Programme that is to be offered at Study Centres shall be decided depending on the number of candidates enrolled in the Study Centre/Specialization concerned.

11. GENERAL INSTRUCTIONS

- i) Candidates should carefully fill up the application form
- ii) Candidates admitted to MBA/MCA/MSc(CS) Programmes of Distance Education are not eligible for any scholarship or fee concession from Anna University.
- iii) Differently abled persons are exempted from payment of tuition fee for which they have to produce a certificate from the Chairman, District Medical Board in the prescribed form which can either be obtained from the office of the CDE or downloaded from the Centre's website.

Note:

1. Study Centres will be operated in selected cities in Tamil Nadu where sufficient number of candidates are enrolled.
2. Candidates should send only one application.
3. Candidates will be required to bring all the original Certificates at the time of admission for verification.

CANDIDATES ARE ADVISED TO CHECK OUR WEBSITE FREQUENTLY (<http://cde.annauniv.edu/>) FOR UPDATED INFORMATIONS.

FOR ANY CLARIFICATIONS CONTACT:

THE DIRECTOR,
CENTRE FOR DISTANCE EDUCATION,
ANNA UNIVERSITY, CHENNAI – 600 025.

Phone: 044-2235 7216,21,17

Website: <http://cde.annauniv.edu/>

Exclusive Email address for admission

Email ID: cdeauadmission@gmail.com

IMPORTANT DATES (MBA/ MCA)		IMPORTANT DATES - MSc (CS)	
Last date for Registration through online	17/02/2019	Last date for Registration through online	28.02.2019
Last date for Receipt of filled application	19/02/2019	Last date for Receipt of filled application	28.02.2019
Entrance Test(DEET) MBA / MCA	24/02/2019	No Entrance Test	